

EMERGENCY PLANS

2720.1 Priority
During any emergency, the first and foremost priority is the safety of students and staff members.

As conditions permit, priorities will include the protection of property within the school.

2720.2 Procedures
Remember to stay calm. This will go a long way in managing the emergency situation and in reassuring students and staff.

2720.3 Reporting
Contact appropriate individuals/agencies

The designated individual will contact the emergency service (police, fire or ambulance) **promptly by dialing 911**. The following information is to be provided:

1. Location (name of school, address and municipality).
2. Type of emergency (fire, medical, etc.).
3. Brief description of the emergency.
4. Your name.
5. Telephone number from which you are calling.
6. **Do not hang up until the 911 operator tells you to do so.**

Contact the principal who in turn will contact the Superintendent, following specific details as outlined in the Emergency Operations Plan provided to each staff member.